

## Privacy Policy Benchmark-Homes.com

This privacy policy discloses the privacy practices for the Benchmark-Homes.com web site. This privacy policy applies solely to information collected by this web site.

This privacy policy notifies you of the following:

1. What personally identifiable information is collected from you via the web site, how it is used and with whom it may be shared.
2. What choices are available to you regarding the use of your data.
3. What security is in place to protect your personal information.
4. Procedure whereby you can correct any inaccuracies in the information.

### **Information Collection, Use and Sharing:**

We collect your name, email address and phone number. If we need to mail something to you, we will ask you for a mailing address. We are the sole owners of the information collected on this site. We collect and have access to information that you voluntarily give us via email or direct contact from you. We will not sell or rent this information to anyone. We will use your information to respond to you, regarding the reason you contacted us. We will not share your information with any third party outside of our organization, other than as necessary to fulfill your request (i.e. Epoch Homes). We may contact you in the future (unless you ask us not to) if we have a special offer or update that may be of interest to you, regarding your original request.

### **Your Control over Information You Provided:**

You may opt out of any future contacts from us anytime. You can do so by contacting us via the inquiry section, mailing address or phone number found on our website. You may ask what data we have about you, correct/update any such data, ask for deletion of your personal information and/or express concerns about our use of your personal data.

### **Security:**

We take precautions to protect your information. Only employees who need the information to perform a specific job (such as customer service) are granted access. Computer or paper files that are generated as a result of your contact are kept in a secure environment.

### **Updates:**

Any changes and/or updates to our privacy policy will be posted on this page.

BenchMark Homes  
PO Box 972  
Schenectady, NY 12301  
(518) 387-9761